

MINUTES (Approved July 29th, 2009)

**Ontario Public Library Guidelines Monitoring and Accreditation Council
Teleconference Meeting, December 18th, 2008, 10:00 AM**

Present: Elise Cole (OLA), John Slater (OLS-N), Rod Sawyer (MCL), Shann Leighton (Small Libraries), Cindy Weir (AMPLO), Margaret Rule (ARUPLO), Peggy Malcolm (SOLS), Nancy Leindecker (Northern Ontario)

Regrets: Leanne Clendening (Ex officio), Gay Kozak-Selby (FOPL)

1. Welcome/Call to order

The meeting began at 10:10 AM.

2. Adoption of agenda

Motion 20-08: Rod Sawyer / Shann Leighton

"That the draft agenda be adopted as amended."

CARRIED

3. Minutes of the meeting of September 30th, 2008

Motion 21-08: Cindy Weir / Shann Leighton

"That the minutes of September 30th, 2008 be approved as amended."

CARRIED

4. Matters arising

a) Website

The new OPL Guidelines Council website was published in November, at the following web address:

www.olsn.ca/Guidelines/OPLG.aspx

b) Technology standards proposal

There is nothing to report at this time concerning the proposal by OLS-North concerning the development of technology standards for Ontario public libraries.

5. Other Business

a) Fort Erie Public Library re-accreditation audit report

A re-accreditation peer audit of Fort Erie Public Library was undertaken on November 21st, 2008 by a team composed of Jill Nicholson of Lincoln Public Library along with H el ene Golden of the Southern Ontario Library Service. A report from the audit team recommending re-accreditation for Fort Erie Public Library was received and considered by Council.

Motion 22-08: John Slater / Margaret Rule

"That, having met the conditions for accreditation as set down by the Ontario Public Library Guidelines Monitoring and Accreditation Council, Fort Erie Public Library be hereby re-accredited for a period of five (5) years, ending December 18th, 2013."

CARRIED

b) Terrace Bay Public Library re-accreditation audit report

A re-accreditation peer audit of Terrace Bay Public Library was undertaken on November 20th, 2008 by a team composed of Tamara Needham of Marathon Public Library along with Steven Kraus of Ontario Library Service-North. A report from the audit team recommending re-accreditation for Terrace Bay Public Library was received and considered by Council.

Motion 23-08: Shann Leighton / Cindy Weir

"That, having met the conditions for accreditation as set down by the Ontario Public Library Guidelines Monitoring and Accreditation Council, Terrace Bay Public Library be hereby re-accredited for a period of five (5) years, ending December 18th, 2013."

CARRIED

c) Bruce Mines and Plummer Additional Union Public Library re-accreditation audit report

At this point in the meeting, Nancy Leindecker declared a conflict and excused herself from the proceedings.

A re-accreditation peer audit of Bruce Mines and Plummer Additional Union Public Library was undertaken on November 7th, 2008 by a team composed of Rhea Marcellus of Blind River Public Library along with Steven Kraus of Ontario Library Service-North. A report from the audit team recommending re-accreditation for Bruce Mines and Plummer Additional Union Public Library was received and considered by Council.

Motion 24-08: Rod Sawyer / Margaret Rule

"That, having met the conditions for accreditation as set down by the Ontario Public Library Guidelines Monitoring and Accreditation Council, Bruce Mines and Plummer Additional Union Public Library be hereby re-accredited for a period of five (5) years, ending December 18th, 2013."

CARRIED

Nancy Leindecker rejoined the proceedings.

d) St. Marys Public Library re-accreditation audit report

A re-accreditation peer audit of St. Marys Public Library was undertaken on December 8th, 2008 by a team composed of Patti Wallace of Middlesex County Library along with Hélène Golden of the Southern Ontario Library Service. A report from the audit team recommending re-accreditation for St. Marys Public Library was received and considered by Council.

Motion 25-08: Nancy Leindecker / Cindy Weir

"That, having met the conditions for accreditation as set down by the Ontario Public Library Guidelines Monitoring and Accreditation Council, St. Marys Public Library be hereby re-accredited for a period of five (5) years, ending December 18th, 2013."

CARRIED

e) Galway-Cavendish & Harvey Township Public Library re-accreditation audit report

A re-accreditation peer audit of Galway-Cavendish & Harvey Township Public Library was undertaken on December 10th, 2008 by a team composed of Barbara Sweet, County of Prince Edward Public Library along with Gwen Wheeler of the Southern Ontario Library Service. A report from the audit team recommending re-accreditation for Galway-Cavendish & Harvey Township Public Library was received and considered by Council.

Motion 26-08: Rod Sawyer / Cindy Weir

"That, having met the conditions for accreditation as set down by the Ontario Public Library Guidelines Monitoring and Accreditation Council, Galway-

Cavendish & Harvey Township Public Library be hereby re-accredited for a period of five (5) years, ending December 18th, 2013."

CARRIED

Letters of congratulations on their re-accreditation will be sent from the Chair to the library CEOs. John will prepare and send packages of accreditation materials.

Thanks-you letters will be sent by the Chair to the public library peer audit team participants.

f) Requests for extension

Requests for extension of accreditation expiry dates have been received by Council from Kenora and Englehart public libraries.

Motion 27-08: Margaret Rule / Nancy Leindecker

"That the current accreditation expiry date for Kenora Public Library and Englehart Public Library of December 9, 2008 be extended to April 30, 2009."

CARRIED

Letters will be sent by the Chair to Kenora and Englehart public libraries to inform them of the extension.

g) OLA Superconference 2009 certificate presentations

The Public Library Awards Dinner is scheduled for Thursday, January 29th at 7:00 PM.

As in previous years, Accredited Ontario Public Library certificates will be presented to those libraries newly accredited or re-accredited. This year, recipients will include five re-accredited libraries:

1. Bruce Mines and Plummer Additional Union Public Library
2. Fort Erie Public Library
3. Galway-Cavendish and Harvey Township Public Library
4. St. Mary's Public Library
5. Terrace Bay Public Library

Elise will contact the OLA office for information and instructions for certificate recipients attending the awards ceremony:

- Maximum number of participants per library
- Deadline and contact person for submitting names of attendees and photos of libraries
- Free tickets to dinner
- Seating

Peggy and John will contact the recipient libraries once information and instructions are confirmed.

Rod will look after production of the certificates.

There was agreement that a handout or tent-card on each table at the dinner with a description of the OPL Guidelines program and list of the recipient libraries, along with other information as practical, would be desirable.

h) Discussions

FOPL, OLS-North and SOLS have had preliminary talks and are looking at ways of continuing to offer the OPL Guidelines program cooperatively.

i) 4th Edition, First Nation version

A request has been received from Patty Lawlor, First Nation library consultant with SOLS, to review the wording of the title page of the First Nation version of the 4th Edition of the OPL Guidelines. It was agreed that Elise and John would consult with the legal deposit office of Library and Archives Canada in the new year.

6. Next Meeting

The next meeting has been scheduled for Friday, January 30th at 12:00 Noon. This will be a luncheon meeting held in Toronto during the OLA Superconference at Joe Bidali's restaurant. The reservation will be made under the name of Elise Cole.

7. Adjournment

The meeting ended at 11:25 AM.