

MINUTES (Approved January 9, 2007)

**Ontario Public Library Guidelines and Accreditation Council
Teleconference Meeting, November 14th, 2007, 10:00 AM**

Present:– Elise Cole (OLA), John Slater (OLS-N), Peggy Malcolm (SOLS), Rod Sawyer (MCL), Nancy Leindecker (Northern Ontario), Shann Leighton (Small Libraries), Marzio Apolloni (FOPL), Margaret Rule (ARUPLO), Margaret Williams (AMPLO)

Regrets: Leanne Clendening (Ex officio)

1. Welcome/Call to order

The meeting began at 10:03 AM.

2. Adoption of agenda

Motion 22-07: Margaret Williams / Margaret Rule

"That the draft agenda be adopted as amended."

CARRIED

3. Minutes of the meeting of October 19th, 2007

Motion 23-07: Rod Sawyer / Shann Leighton

"That the minutes of October 19th, 2007 be approved as read."

CARRIED

4. Matters arising

a) OPL Guidelines 4th edition

i. 'Background' – A revised draft of the 'Background' statement was reviewed and amended.

Motion 24-07: Nancy Leindecker / John Slater

"That the Background statement, as amended, be added to the 4th Edition of the *Ontario Public Library Guidelines*."

CARRIED

ii. French translation – SOLS staff are handling the translation of the 4th Edition into French. A completed translation is expected by the end of November. The French version of Appendix C, Core Reference Tools, is being modified to include French language titles.

Elise would like to see a draft of the French translation when ready.

iii. First Nations version - The minutes of the First nation sub-committee held on November 7th were reviewed. The sub-committee has agreed that the *Ontario Public Library Guidelines 4th Edition, For Use By First Nation Public Libraries*, should move ahead to publication. Peggy, along with Mette Kruger, has agreed to review Appendix C, Core Reference Tools, with the aim of adding First Nation-relevant resources as appropriate.

iv. Publication and printing - The English and First Nation versions of the 4th Edition will be mounted on the OPL Guidelines Council Web site following document set-up. The French will follow as soon as the translation is complete.

A request for funding to print a limited number of copies of the 4th Edition (one for each Ontario public library and a few extras) has been made by the Chair to the Ministry of Culture. Council is now waiting for a reply.

In the event funding is received, a statement acknowledging Ministry assistance will be added to the printed version.

v. Promotion - Council asked John to draft a press release, as discussed at the previous meeting.

Elise will ask Larry Moore about the possibility of Council doing a poster session or having some other sort of presence at OLA Conference to promote the 4th Edition.

John will talk to OLS-N marketing about a brochure to accompany the printed version and for OLA Conference.

FOPL will be asked to provide a link on their web site to the 4th Edition.

b) OLA Conference – Certificate ceremony

Elise will be in touch with Larry Moore this week to discuss the details of the awards ceremony. She will pass information on to Peggy to add to the Conference Checklist.

A luncheon for Council members has been scheduled for Friday, Feb. 1 at 12:15 PM at Joe Badali's restaurant. Elise will make a reservation under her name for eight.

5. Other Business

a) Up-coming audits

Perth Union, Atikokan and Temiskaming Shores (re-accreditation) have requested accreditation audits in December.

b) FOPL

Marzio reported that the approved minutes of the OPL Guidelines Council have been posted on the FOPL Web site.

6. Next Meeting

The date and time for the next regular teleconference meeting has been scheduled for Wednesday, January 9th at 9:00 AM.

This will allow Council to accredit libraries having audits in December and give Rod time to prepare accreditation certificates for the OLA Conference.

7. Adjournment

The meeting ended at 11:05 AM.