

DRAFT MINUTES (Approved June 9th, 2008)

**Ontario Public Library Guidelines and Accreditation Council
Teleconference Meeting, March 18th, 2008, 3:00 PM**

Present: Elise Cole (OLA), John Slater (OLS-N), Rod Sawyer (MCL), Shann Leighton (Small Libraries), Margaret Williams (AMPLO), Margaret Rule (ARUPLO)

Regrets: Marzio Apolloni (FOPL), Peggy Malcolm (SOLS), Nancy Leindecker (Northern Ontario), Leanne Clendening (Ex officio)

1. Welcome/Call to order

The meeting began at 3:02 PM.

2. Adoption of agenda

Motion 08-08: Margaret Williams / Rod Sawyer

"That the draft agenda be adopted as amended."

CARRIED

3. Minutes of the meeting of February 20th, 2008

Motion 09-08: Shann Leighton / Margaret Rule

"That the minutes of February 20th, 2008 be approved as read."

CARRIED

4. Matters arising

a) Edition 4 printing update

The following quantities of printed copies of the OPL Guidelines 4th Edition should be received from the printer by OLS-North at the end of this week:

Municipal, English	345
Municipal, French	55
First Nations	75
Total	475

Distribution will be as follows:

SOLS	
Municipal, English	182
Municipal, French	11
First Nations	22

OLS-N	
Municipal, English	93
Municipal, French	12
First Nations	34

Ministry	
Municipal, English	45
Municipal, French	5
First Nations	5

A cover letter will be required for the mail-out. John will do a first draft and circulate to Council by email.

b) Promotion of the 4th Edition

i. **Press release** – A French translation has been received from SOLS.

ii. **OLA Access** – Elise has sent a press release and photo to OLA Access for inclusion in the next issue. Marg Rule has asked Elise to send her a digital copy of the Atikokan awards photo.

iii. **Municipal World** – Marg Rule and Elise will co-author an article and submit it for the April 1st deadline, along with a photo from the awards ceremony.

iv. **Brochure** – A French translation has been received from SOLS and the document has been sent to the printer. It will be distributed at the upcoming SOLS workshops on the 4th Edition, and by OLS-North at their spring conferences.

5. Other Business

a) OPL Guidelines Web site - discussion

Council discussed possible changes to the OPL Guidelines Council website. The following additions were agreed upon:

- 'Information for libraries and audit teams' document
- List of mandatory guidelines in the 4th edition
- 'Documents you will need' document
- Press release
- Photos from accreditation presentations (ask OLA if they have an archive of photos from previous years)
- Testimonials
- Photo of plaque
- Link to FOPL website and OPLG Council minutes

b) Re-accreditations for 2008

Oct/08	Bruce Mines
Dec/08	Englehart Fort Erie Galway-Cavendish Kenora Terrace Bay

6. Next Meeting

The date and time for the next regular teleconference meeting has been scheduled for Wednesday, June 11th at 9:30 AM.

7. Adjournment

The meeting ended at 3:40 PM.